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RHEMA PREPARATORY ACADEMY
THE ACADEMY OF INDIVIDUALIZED EXCELLENCE

GRADES: KINDERGARTEN THROUGH 12TH GRADE

MISSION STATEMENT

RHEMA PREPARATORY ACADEMY IS A HIGH QUALITY, NON-PROFIT CHRISTIAN COLLEGE PREPARATORY INSTITUTION COMMITTED TO EDUCATING THE YOUTH OF TODAY FOR THE SOCIETY OF TOMORROW.

OUR TOTALITY OF OUR MISSION IS TO NOURISH AND CULTIVATE THE INTELLECTUAL, SPIRITUAL AND SOCIAL NEEDS OF OUR YOUTH. WE ACCOMPLISH OUR MISSION BY PROVIDING THE VERY BEST OF INDIVIDUALIZED ACADEMIC SPIRITUAL AND SOCIAL

PHILOSOPHY

RHEMA PREPARATORY ACADEMY operates with not just a traditional academic focus. We are dedicated to seeking an individual path for each student that is conducive to their individual learning. Over the last 18 years this has proven to produce students with excellent critical thinking skills. These individuals have gone on to college and those who have graduated post secondary education have gone on to become great citizens of our country. We use the Biblical approach to education. We know a moral standard and a value system based on the Bible best prepares a student for fulfilling his/her responsibilities as a member of society. Education is a means God uses to bring the student into a relationship with Himself through Christ. Christian Education develops a Christian mind set so that the student can fulfill God's will in his/her life vocationally and personally. We adhere to the following beliefs about education.

- The family, school and church are to be complementary in the education of the student for a life of fellowship with God, service to man and development of a sense of self-responsibility.
- Prayer by parents, teachers, administrators and students is a significant factor in affecting the lives of students.
- Our curriculum is Christ-centered, teaching spiritual truths and morality as well as secular knowledge.
 - The curriculum is paced for the average and above student. However, it is the teacher's responsibility to teach the student according to his/her abilities and achievement levels. We will move the student forward at their pace. This school is passionate in its belief that education must be individualized learning.
 - Drill work and memorization are key tools in instruction.
 - Reading is taught using phonics
 - Math is taught in a traditional manner.

APPLICATION PROCESS

Applications are accepted Monday-Friday in the office. There is a non-refundable registration fee of \$150.00 for new students. For RPA 2018 school year the registration fee is \$100.00.

FEE POLICY

The tuition fee and transportation fees (if applicable). See fee schedule for the entire school year monthly, bi-weekly or weekly. This fee is due on the first day of the week (Monday) that payments are due. Payments will be expected on Monday of the week payments are due by 9am. Your tuition is due for each week prior to that week. **If your child does not attend you are still responsible for the full week regardless** Any payments not paid on the due date will incur a **late fee of \$50.00**. If the tuition is not paid nor satisfactory arrangements are not made with the school by Wednesday of the week payments are due your child may not return to R.P.A. until satisfactory arrangements are resolved. If your bill is not paid in full within thirty days it will be turned over to our attorney for process.

HOLIDAY'S AND VACATIONS

Although we allow parents to pay on selected payment schedules, please be remember that during the Christmas and Spring Break fees are still due for each week in full. LATE FEE DURING THE HOLIDAY SEASONS IS \$60.00.

RETURN CHECK FEE

If your check is returned there will be a \$50.00 return check fee. After a **first check** is returned we will only accept cash, money order or credit card payment. If a credit card payment is rejected after receiving payment we will no longer accept credit card payment. If at any time after payment is made on a credit card the payment is withdrawn we will seek legal process to retrieve the revoked funds.

WITHDRAWAL POLICY

A written month (30 day) advance notice is required for the withdrawal of your child from PBA so that children on our waiting list can be notified. You will still be responsible for payment for the full Semester fees remaining. All fees must be paid in full before a child can be withdrawn and no forms or paperwork or books will be given out

CONTACT WITH PARENTS

ALL PARENTS MUST BE ACCESSIBLE BY PHONE THROUGHOUT THE ENTIRE SCHOOL DAY. WE WILL TEXT YOU IF YOU REQUEST BUT WE MUST HAVE A QUICK RESPONSE.

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RHEMA PREPARATORY ACADEMY We offer the Abeka Christian Education Curriculum known internationally to cause students to progress 2-5 years ahead of Public Schools, along with our own RPA curriculum based on 21 years of ACADEMIC ACHEIVEMENT. The RPA Curriculum strongly emphasizes individual learning and is College Preparatory based.

OUR CURRICULUM IS AVAILABLE FOR REVIEW AT THE TIME OF YOUR INTERVIEW.

TIMES OF OPERATION

The PBA PRE SCHOOL AGES 3 YEARS – 4 YEARS OF AGE ACADEMY is open from 7:00am to 6:00pm Monday-Friday. Breakfast is served from 7:00am to 7:45am, Mid Morning snack is served at 9:30am, and afternoon snack is served at 4:00pm for after school students.

WHAT IS THE STUDENT/TEACHER RATIO?

We average a 15:1 maximum ratio to ensure that each child receives a quality education and the individualized attention each one may need.

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ENROLLMENT

REQUIREMENTS: Rhema Preparatory Academy offers a full day SCHOOL YEAR AND full day SUMMER PROGRAM. Children are enrolled on a first come first serve basis. When all vacancies are full, new comers will be placed on a waiting list and will be enrolled in the order in which their applications are received. An initial visit by the parent and child is required before the child is enrolled. All required forms must be submitted before any child may be accepted at PBA. **We must have a Birth Certificate, Parent Social Security Card, and Immunization Record, Yearly Physical form from your child's doctor, RPA application, contract and Picture ID of parent before a child may enter RPA.** These are required by the **STATE OF VA AND FEDERAL LAW.**

UNIFORMS:

Uniforms may be purchased at any department store. Girl's uniforms consist of a navy blue jumper, skirt or pants, white blouse, white tights, stockings, skin tone or white, socks, navy blue or black shoes, navy blue suit blazer, suit jacket or sweater for ages 2 ½ - 3rd grade only. Boy's uniforms consist of navy blue pants, white dress shirt, and navy blue plain or designed tie, black shoes and black socks, navy blue blazer or suit jacket.

Navy blue blazer, navy blue suit jacket, and or blue sweater are required during the winter months. Complete and clean uniforms must be worn each and every day or your child will be sent home. Gym Day RPA gym uniforms are navy blue basketball shorts & long or short sleeve plain white tee shirts and can be purchased at any department store. Gym uniforms are purchase through our school.

POST-TESTING OF STUDENTS FOR RECOGNITION OF KNOWLEDGE

WHILE MOST PRIVATE SCHOOLS REQUIRE PRE-TESTING TO ACCEPT A STUDENT INTO THEIR SCHOOL, WE AT RPA DO NOT AGREE WITH THIS POLICY. RHEMA PREPARATORY ACADEMY IS A SCHOOL OF ADVANCE LEARNING. DUE TO OUR HIGH LEVEL OF EDUCATION, ALL NEW STUDENTS AFTER ACCEPTANCE TO PBA WE WILL ACCOMPLISH AN ACADEMIC & SOCIAL ASSESSMENT TESTING PROCESS TO ESTABLISH THE STUDENTS PROPER INDIVIDUALIZED LEVEL OF LEARNING PLAN, ONCE THEY ARE ENROLLED. THIS MAY OR MAY NOT CHANGE THEIR GRADE LEVEL BUT WILL ASSIST OUR SCHOOL TO INCORPORATE THEIR ASSESSED INDIVIDUALIZED ACADEMIC/SOCIAL NEEDS.

SCHOOL TESTING OF STUDENTS-REPORT CARDS ALL RPA STUDENTS WILL BE TESTED ON A BI-WEEKLY OR ONCE EVERY THREE WEEKS SCHEDULE. PARENTS WILL RECEIVE A BI-WEEKLY REPORT CARD ON THE WEDNESDAY FOLLOWING TESTING AND A NINE WEEK PROGRESS REPORT CARD.

HOMEWORK

Hello Parents,

We have found after years of educating that homework accomplishes two main positive goals. Number one, homework gives the parent a complete look at the day's school teaching efforts. Number two; it reinforces what the student has learned that particular day and week. This is why homework has been established at RPA as an intricate part of our curriculum and is graded. We at RPA believe in a team approach. The Parent(s), the Student, the Teacher and the Principal. All working together for the Academic well meaning of the student.

Homework sheets will be sent parents through our computer program "REMIND" you can receive this information by cell phone ,tablet or desktop computer to student Monday-Thursday. If a student is attending Bible study written homework will not be given out on their bible study evening.

Parent should notify the teacher in the beginning of the school year in writing of their Bible Study day.

1. Homework will not be excused because student was absent. Homework will be sent home by Remind.
2. If a student misses school due to illness and is convalescing at home the parent(s) homework will be on Remind.
- 3.If missing homework becomes a consistent problem parent(s) will be Contacted to huddle (meet) with staff for a workable solution. Children cannot pass a subject if homework is not completed.

ARRIVALS AND DEPARTURES

All students must be signed in/out by our receptionist, Students must be **picked up no later than 6:00pm** if attending afterschool . After this time a late fee of \$15.00 is applied for each 15 minutes of lateness. This is equal to a \$1.00 per minute.

SCHOOL ABSENCE

When a student will miss school for any reason we must be notified the first day and each day they are not attending school. If a child misses more than one day of school they must have a doctor's note. By law we must know why a student is tardy or absent from school. We report to the State and Federal Department of Education.

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RHEMA PREPARATORY ACADEMY

DISCIPLINE POLICY

2018-2019

Actions taken for disrespect to an Adult or other Student including: calling names of student or family member or a staff person.

1st offense--Verbal correction and a written assignment on respect.

2nd offense—1 week in school suspension

3rd offense---In school suspension for 2 weeks and a written assignment

4th offense---Expulsion

Foul language will produce immediate in/school suspension

Stealing:

1. Will produce In School Suspension for one week and replacement by student of stolen article and a writing assignment on stealing .

Cheating:

- 1.Cheating on test will produce failure of that test.

Hitting, Bullying or threatening another students or staff

1st Offense: If a student hits another student in anyway student receives a warning and parent(s) are notified. Student will have a class from Al's Pals (social behavior program).1 day of school suspension.

2ND Offense: If a student hits or bullies another student again the student will receive a written warning. Another class on Al's Pal's (social skills program) and student will have to meet with the school social worker. And 1 week of in school suspension.

3rd Offense: The student will have to receive suspension. Number of days to be determined at the time of the incident.

4th Offense: expulsion

BLEEDING OR INJURY

1st Offense: If a student hits a student and causes bleeding or injury the student will receive a written suspension (the time of suspension to be determined depending on the severity of the incident. Al's Pals (social skills training class). A meeting with parent(s) and the school social worker is required.

2nd Offense: School suspension. Numbers of days to be determined depending on the severity of the incident. Al's Pals classes continue. Meeting with parent(s), Principal Social worker and parent is required.

3rd Offense: Meet with parent(s), Al's Pals continues, meeting with Principal, Social Worker and Staff. Offer outside counseling.

4th Offense: Expulsion

I have read and understand RPA discipline policy.

PARENTS SIGNATURE

DATE

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AFTER SCHOOL PROGRAM

The After School Program begins at 3:30pm and ends at 6:00pm each school day. All pre-school students may attend this program. The cost for preschool students is included in your tuition payment.

IF A PARENT FAILS TO PICK UP HIS/HER CHILD BY 6:45 PM AND DOES NOT CALL THE SCHOOL THE CHILD PROTECTIVE SERVICE UNIT OF THE DEPARTMENT OF SOCIAL SERVICES WILL BE CALLED. THIS IS A REQUIREMENT WE WILL NOT BEND...PLEASE COMMUNICATE WITH YOUR SCHOOL...

PICKING UP OF STUDENTS

ANYONE PICKING UP A STUDENT MUST BE LISTED ON YOUR APPLICATION YOU CANNOT REMOVE A PERSON'S NAME AT ANY TIME. BUT ONLY THE CONTRACTED PERSON MAY CHANGE THE NAMES ON THE APPLICATION PACKET LISTING. YOU MUST SEND A NOTE SPECIFYING WHO WILL PICK UP THE STUDENT AND A DESCRIPTION OF THE PERSON. THE PERSON MUST BRING STATE OR FEDERAL IDENTIFICATION WHEN THEY COME TO PICK UP THE STUDENT. ANY PERSON'S NAME WHICH IS NOT ON YOUR PICK UP LIST WILL NOT BE ALLOWED TO TAKE THE STUDENT FROM THIS BUILDING. PLEASE DO NOT CALL AND ASK US TO RELEASE THE STUDENT TO SOMEONE YOU HAVE NOT LISTED OR SUBMITTED A NOTE PRIOR TO THE PERSON ARRIVING TO OUR SCHOOL. **ONCE AGAIN WE WILL NOT COMPLY WITH THIS REQUEST UNLESS THEY ARE APPROVED ON YOUR LIST OR YOU HAVE SUBMITTED A NOTE IN WRITING. THEY MUST BRING A STATE I.D., DRIVERS LICENSE OR PASSPORT PICTURE I.D. THIS WILL BE SCAN INTO YOUR CHILD'S RECORDS ON A SECURE COMPUTIZED SYSTEM.**

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TRANSPORTATION

Transportation can be provided for pick up and drop off of students .

Transportation cost are: \$35.00 pick up within 5 miles or 23224 zip code

\$35.00 drop off within 5 miles or 23224 zip code.

ANGEL CARE WELLNESS CENTER... YVONNE RAMSEY PEART LPN

STUDENT ILLNESS

RPA now has a place set aside for students who become ill during the school day .If they are running a high fever or vomiting Parents will be notified by our school nurse to come and pick up their child the student will remain in the wellness center until picked up.

DAILY CARE

If your child is in a recovery mode and no longer infectious or feverish your child may attend school and receive their classes in the wellness center until they are fully released by their physician to attend regular classes. The fee for the wellness center is \$10 a day. You must register for the wellness center.

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SECURITY

We all are aware of recent events involving schools. We have tight security and we are determined to protect our students.

SECURITY POLICY & PROCEDURES

NO EXCEPTIONS

SECURITY

All entrance and exits remain on 2 locks all day. You must ring one of (2) bells to enter the building

No Parent or Visitor is allowed past the Front Desk without being passed over by the Security Wand for weapons, this includes briefcases, pocket books and book bags will have to be opened and looked into. You then will be approved by 2 way to enter the inner part of the building. You will have to wear a guest badge. All guest will be escorted to a class or department. Cursing or Abusive and loud talking is a zero tolerance for our campus.

If you are in the lobby or entering please do not open or hold the door for someone else. Thank You for your cooperation .

SIGNATURE

DATE

LICENSURE

We are under the religious exempt licensure of the State Social Services of the State of Virginia. Our maximum total capacity is 100 children. Each class will have a total maximum capacity of 10 -15 children per class. We are members of the International Association of Christian Schools which is an accredited organization governing Christian Schools across the world since 1972.

HEALTH REQUIREMENTS FOR STAFF

Every staff member has received an annual physical by a practicing physician to assure they are free from any disability, which would prevent them from caring for your child.

HANDWASHING PROCEDURES

All employees have gone through a class on proper hand washing procedures. Our schedule for hand washing schedule is as follows: Before and after each meal, and after each toileting. After they return from outdoor play and when hands have been in contact with anybody secretion (nasal or oral). Each child will be instructed as to proper hand washing procedure. All staff will wash their hands upon entering the center, before and after serving meals, each time they use the bathroom and any time they come in contact with body secretions.

STAFF QUALIFICATIONS

Each staff member is screened by education, previous employment, , city and state and national criminal background checks are accomplish on all employees. Each selected staff member must complete our complete training program after acceptance of employment. Each employee is required to continue their education each year.

PUBLIC LIABILITY INSURANCE

PBA/RPA is covered by full liability insurance

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HOT SCHOOL LUNCHES

MORNING BREAK

FRUIT OR FRESH VEGETABLE

EVERYDAY AT 9:30AM-10:30 AM (DEPENDING ON THE GRADE)

MONDAY

MEATBALL SUBS

BREAKFAST

SALAD

MILK

DESSERT

CEREAL

DRINK

FRUIT

TUESDAY

SPAGHETTI & MEAT SAUCE / PARMESAN CHEESE

SALAD

DESSERT

DRINK

WEDNESDAY

PIZZA HUT DAY & SALAD

DESSERT

DRINK

THURSDAY

KFC CHICKEN & BISCUITS

SALAD

DESSERT

DRINK

FRIDAY

SANDWICH, HOMEMADE SOUP AND CRACKERS (ADDED WINTER WEATHER)

DRINK & DESSERT

**SNACK CART TREATS ARE AVAILABLE FOR VARIED PRICES. This menu is subject to change.
LUNCH \$12.50 FOR THE WEEK FOR FIRST GRADE THROUGH 12TH GRADE**

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RHEMA PREPARATORY ACADEMY

FEE SCHEDULE 2018-2019

Registration fees are non-refundable

APPLICATION/REGISTRATION FEE...NEW STUDENTS.....\$150.00

APPLICATION/REGISTRATION FEE (RETURNING STUDENTS)..... \$100.00

TUITION FEES

GRADE K.....\$80.00

GRADES 1-5\$85.00

GRADES 6-8.....\$90.00

GRADES 9-12.....\$95.00

BEFORE AND AFTER – GRADES 1-12TH..... \$35.00

XEROX FEE (DUE ON THE 15TH OF EACH MONTH).....\$20.00

TRANSPORTATION FEE...ONLY IN THE 23224 ZIP CODE

\$35 PICK UP AND \$35 DROP OFF

PAYMENT DUE DATE: MONDAY BY 9AM OF THE WEEK PAYMENT IS DUE

RETURN CHECK FEE: \$50.00 AFTER (1) RETURN CHECK WE WILL NO LONGER ACCEPT A CHECK

LATE FEE: THE LATE FEE IS \$50.00 HOLIDAY LATE FEE: \$60.00

ANY BALANCE THAT IS NOT PAID BY WEDNESDAY OR ARRAIGNMENTS MADE BY THE WEDNESDAY THE PAYMENT IS DUE STUDENTS WILL NOT BE ALLOWED TO RETURN TO THE ACADEMY UNTIL SATISFACTORY ARRAIGNMENTS ARE MADE

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RHEMA PREPARATORY ACADEMY
DISCIPLINE POLICY
2018-2019

Actions taken for disrespect to an Adult and/or other Student including: SAYING INAPPROPRIATE NAMES OF ADULTS/ STUDENTS AND OR THEIR CULTURE

1st offense--Verbal correction and a written assignment on respect.

2nd offense—1 week in school suspension

3rd offense---In school suspension for 2 weeks and a written assignment

4th offense---Expulsion

Foul language will produce immediate in/school suspension

STEALING:

1. Will produce In School Suspension for one week and replacement by student of stolen article. In school suspension will apply number of days to be determined by the dean.

CHEATING ON A QUIZ OR TEST:

1. Cheating on test or quiz will produce failing of all test/quiz subjects for that day. In school suspension will apply. Number of days to be determined by Dean.

HITTING, BULLYING OR THREATENING OF ANOTHER STUDENT

1ST Offense: If a student hits another student in anyway student receives a (1) day of in school warning and parent(s) are notified. Student will have a class from Al's Pals (social behavior program).

2ND Offense: If a student hits another student again the student will receive a written warning. Another class on Al's Pal's (social skills program) and student will have to meet with the school social worker.

3rd Offense: The student will have to receive suspension. Number of days to be determined at the time of the incident.

BLEEDING OR INJURY

1st Offense: If a student hits a student and causes bleeding or injury the student will receive a written suspension (the time of suspension to be determined depending on the severity of the incident. In school suspension will apply. Days of suspension to be determined by the Dean of Academics. A meeting with the parent(s) must happen immediately. **2nd Offense:** In School suspension. Number of days to be determined depending on the severity of the incident. Number of days to be determined by Dean of Academics. Meeting with parent(s),

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Principal Social worker and parent is a must. 3rd Offense: Meet with parent(s), meeting with Principal, Social Worker and Staff. Offer outside counseling.

4th Offense: Expulsion

Illegal Use of Computers:

No website of sexual content or of any measure of violence or moral turpitude is allowed at any time. No social communication websites are allowed to be used on school property. Google is allowed for research purposes only.

Any student going to a site on the Internet that is not pre-approved will result in:

1. 1st offense—3 days In School Suspension & a 500 word typed report on why you committed this offense.
2. 2nd offense—1 week In School Suspension
3. 3rd offense---Expulsion from school

NO WORK OF ANY KIND IS TO BE SAVED ON SCHOOL COMPUTERS AT ANY TIME

IN SCHOOL SUSPENSION

In school suspension consists of: Wiping off doors or walls, helping cleaning in the building and/or cleaning bathrooms, picking up trash on the school grounds, emptying trash cans in the school, racking leaves on school grounds, cleaning green trash cans, cleaning the gutters on Bryce Lane and or Broad Rock Boulevard by using a tool called a picker to pick up trash and put it in the trash bag we supply.

ZERO TOLERANCE INFRACTIONS

- 1.)Touching in an inappropriate manner toward another student or staff person.
- 2.)Drugs or cigarettes on school property
- 3.)Cussing or any Foul Language and Foul language will be determined by the Dean of Academic Affairs.
- 4.)On the school campus when school is closed. For inappropriate use of the property.

When it applies the proper authorities will be notified.

We are a mandatory by State Law reporter of any suspected child mistreatments or abuse.

HOMEWORK

Hello Parents,

We have found after years of educating that homework accomplishes two main positive goals. Number one, homework gives the parent a complete look at the day's school efforts. Number two; it reinforces what the student has learned that particular day and week. This is why homework has been established at RPA as an intricate part of our curriculum and is graded. We at RPA believe in a team approach. The Parent(s), the Student, the Teacher and the Principal. All working together for the Academic well meaning of the student.

Homework sheets will be given to student Monday-Thursday. If a student is attending Bible study homework will not be given out on their bible study evening.

Parent should notify the teacher in the beginning of the school year in writing.

4. Homework not completed in any part will be doubled the next night. A call or e-mail will be made to the parent(s)
 5. If missing homework becomes a consistent problem parent(s) will be contacted to huddle (meet) with staff for a solution.
 6. If missing homework continues as a problem after team huddle, in school Suspension for 3 days for each incident of non homework will be applied.
4. Homework will not be excused because student was absent. Homework will be sent home on the next day the student returns to school.
5. If a student misses school due to illness and is convalescing at home the parent(s) may request homework. We will email or give to the parent the assignments.
6. If missing homework becomes a consistent problem parent(s) will be Contacted to huddle (meet) with staff for a workable solution.
7. Each student will receive a bi- weekly test on all subjects; parents will also receive a 9 week report card, a final exam & for some student's a norms testing in May.

TESTING

ALL RPA STUDENTS ARE TESTED ON A BI-WEEKLY SCHEDULE. PARENTS WILL RECEIVE A BI-WEEKLY REPORT CARD. FIRST THROUGH 12TH GRADERS WILL ALSO RECEIVE A NINE WEEK REPORT AND HAVE THE OPPORTUNITY TO SCHEDULE A MEETING WITH THE STUDENT'S TEACHER.

NORMAL TESTING

ONCE A YEAR TESTING IN THE SPRING TO COMPARE OUR STUDENTS LEARNING TO NATIONAL LEARNING.

FINAL EXAMS

IN MAY ALL STUDENTS WILL HAVE FINAL EXAMS WITH A TWO WEEKS PRIOR TO EXAMS REVIEW OF ALL TESTING MATERIAL.

SAT EXAMS

NINTH THROUGH 12TH GRADERS WILL TAKE THE COLLEGE BOARD SAT EXAM AT LEAST TWICE A YEAR. THIS EXAM IS REQUIRED BY SOME COLLEGES TO DECIDE IF THEY WILL ACCEPT A STUDENT INTO THEIR INSTITUTION OF LEARNING. WE START EARLY WITH THIS EXAM DUE TO THE PROVEN RESULTS OF EACH TIME THE EXAM IS TAKEN A STUDENT'S SCORES IMPROVE.

EARLY ATTENDANCE IN AUGUST OF NINTH THRU 12TH GRADERS

IN AUGUST HIGH SCHOOL STUDENTS ARE REQUIRED TO COME IN 2 DAYS A WEEK TO REVIEW AND IMPROVE ON SAT KNOWLEDGE.



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RHEMA PREPARATORY

ADMISSION REGISTRATION FORM

2018-2019

Student's Name _____ Sex: M _____ F _____
(Last) (First) (Middle)

Complete Address _____

Phone Number _____ Birth Date _____ Age _____
M/D/Y

Admission Date _____ Termination Date _____

Grade Level _____ Previous School _____

Father's Name _____ Social Security# _____

Employer _____

Occupation _____

Business Address _____

Business Phone # _____ Ext _____

Cell Phone # _____

E-mail Address _____

Mother's Name _____ Social Security # _____

Employer _____

Occupation _____

Business Address _____

Business Phone # _____ Ext _____ E-mail Address _____

Is Father Living? _____ Is Mother Living? _____ Married? _____ Separated? _____ Divorced?

WHY DO YOU DESIRE YOUR CHILD TO ATTEND PRECIOUS BLESSING ACADEMY? _____

WE WOULD LIKE TO INCLUDE THE STUDENT'S EXTENDED FAMILY MEMBERS ON OUR MAILING LIST TO INFORM THEM OF SPECIAL AND UPCOMING EVENTS. PLEASE SUPPLY US WITH GRANDPARENTS, UNCLES, AND AUNTS ETC. NAME AND ADDRESS BELOW:

MATERNAL GRANDPARENTS: _____

ADDRESS: _____

PATERNAL GRANDPARENTS: _____

ADDRESS: _____

PLEASE TELL US ABOUT YOUR CHURCH AFFILIATION.

CHURCH ATTENDED: _____

CHURCH ADDRESS: _____

PASTOR'S (YOUTH PASTOR'S) NAMES: _____

EXTENDED FAMILY MEMBERS: _____

PLEASE INFORM US OF ANY UNUSUAL CIRCUMSTANCES AFFECTING YOUR CHILD OF WHICH WE NEED TO BE AWARE, AS WELL AS ANY ACADEMIC OR/AND SOCIAL INTERACTION BEHAVIORAL PROBLEMS INCURRED AT PREVIOUS SCHOOL: _____

PLEASE LIST ALL PERSONS NAME AND PHONE # AUTHORIZED TO PICK UP YOUR CHILD/REN

NAME	RELATIONSHIP	PHONE #
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IS THERE ANYONE YOU WISH NOT TO PICK UP YOUR CHILD/REN

NAME	RELATIONSHIP TO CHILD
_____	_____
_____	_____
_____	_____

Is your child generally: (circle each one that applies to your child) Cooperative

Shy Competitive Aggressive Sensitive Submissive Angry Happy

Usually does your child do what is asked of him/her? Yes No Sometimes

PLEASE LIST OTHER BEHAVIOR CHARACTERISTICS THAT APPLY TO YOUR CHILD SO THAT HIS/HER TEACHER CAN HAVE A BASIS OF YOUR CHILD'S BEHAVIOR PATTERNS. _____

PARENT OR GUARDIAN'S SIGNATURE _____ **DATE** _____

CENTER REPRESENTATIVE SIGNATURE _____ **DATE** _____

ALLERGIES/ MEDICATIONS

NAME _____

PARENTS NAME _____

PLEASE DETAIL BELOW YOUR CHILD ALLERGIES (PLEASE SPECIFY THE TYPE OF ALLERGY AND INCLUDE FOOD ALLERGIES)

PLEASE SPECIFY BELOW ANY MEDICATIONS YOUR CHILD IS ADMINISTERED AT ANYTIME.

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RHEMA PREPARATORY ACADEMY

4823 BRYCE LANE

RICHMOND, VA 23224

2018-2019

CONTRACT AGREEMENT

I _____ the parent of _____ Student, do agree to place my child, named above in the care of Rhema Preparatory Academy Staff. I agree to pay the registration fee of \$100. I understand Registration fee is non- refundable. I agree to pay the tuition of (circle one) \$_____ per year, \$_____ a month \$_____ bi-weekly, to Rhema Preparatory Academy. I agree that the tuition fee and transportation fee, may be paid by the month, this fee is due on the first of the month, it may be paid bi-weekly, which means you must pay 2 weeks in advance or weekly. I understand I must pay the Monday of the week; tuition is due by 9am. Payment may be made by credit card in person on kiosk or by mobile @pbrprep.org, or check. **ANY STUDENT WHO IS NOT FULLY POTTY TRAINED THEIR IS AN ADDED \$10.00 FEE PER WEEK.** Your tuition is due for each week prior to that week. If your child does not attend you are still responsible for the full week’s fees regardless. If the payment is late there is a late fee of \$50.00 which must be paid that week. **IF THE LATE FEE FALLS DURING CHRISTMAS OR EASTER THE FEE IS \$60.00** IF the account is not brought to a zero balance within thirty days it will be turned over to our attorney for process. **THERE IS A \$15 PER 15 MINUTE LATE FEE IF A CHILD IS NOT PICKED UP by 6 P.M. BY SIGNING BELOW I AGREE TO THE \$20 A MONTH XEROX/ BOOK FEE** due on the 15th of each month. According to the Rhema Preparatory Academy withdrawal policy, I understand that I must give a month’s written notice before I intend to withdraw my child OR I will still be responsible for full payment of tuition for the remaining MONTH. I understand that I must return any and all books or materials that belong to the school. If my account is not brought to a zero balance I will not receive anything until my balance is paid in full. All payments may be paid by Visa, Master Card in person on kiosk or by mobile @ pbrprep.org , Certified Check All usage of the credit card machine must be \$5.00 or greater. By enrolling your child you give permission for all photos and videos to be taken of your child with the understanding they are the property of Rhema Preparatory Academy. By signing this contract I understand and agree with all the above stated terms.

Parent’s Signature _____ Date _____

RPA Administrative Staff Signature _____ Date _____

RHEMA PREPARATORY ACADEMY

STATEMENT OF FAITH

THE BIBLE: We believe the Bible to be infallible, written Word of God, verbally inspired by the Holy Spirit, and the final authority in all matters of faith and conduct.

(II Timothy 3:16)

THE TRINITY: We believe in one God, Creator of all things, infinitely perfect and eternally existing in three persons, Father, Son, and Holy Spirit. (John 1:1-3; Psalms 24:1-2)

CHRIST: We believe that Jesus Christ is the eternal Son of God, that He was conceived by the Holy Spirit and became incarnate through the virgin birth, and that he lived a sinless life, that He was crucified as the substitute sacrifice for the sins of men, that He rose bodily from the dead, that He ascended into the heaven where He is now exalted at the right hand of the Father where He intercedes for the believer. (Hebrews 9:24-28; Acts 2:32-33)

THE HOLY SPIRIT: We believe that the ministry of the Holy Spirit is to glorify the Lord Jesus Christ, and includes convicting men of sins, regenerating the repentant, and indwelling, guiding, instructing, and empowering the believer for godly living and service. (Romans 8:26-27; Ephesians 1:11-14)

SALVATION: We believe all have sinned and come short of the glory of God and we believe in the salvation of sinners by grace, through repentance and faith in the perfect and sufficient work of the cross of Calvary by which we obtain the remission of sins. (Eph. 2: 8-9; I John 1:9; Romans 10:9)

THE RESSURECTION: We believe in an eternal life with Christ for believers and eternal punishment for unbelievers. (John 3:16-18)

FELLOWSHIP OF BELIEVERS: We believe in the spiritual unity of believers and

In our Lord Jesus Christ. (Phil. 2:1-2)

THE GREAT COMMISSION: We sow Christian heritage in the leaders of tomorrow as we believe Christ commissioned the Church to proclaim the Gospel throughout the world and to make disciples in every nation. (Matthew 28:19; Proverbs 22:6)

STATEMENT OF NONDISCRIMINATION

Rhema Preparatory Academy honored to admit employees and students of any race, color, national/ethnic origin and gender to all the rights, programs, and activities generally accorded or made available to employees and students at the school.

Precious Blessing Academy does not discriminate on the basis of race, gender, color, national/ ethnic origin in the administration of its educational policies, admission policies, scholarship and loan programs, athletic programs, or school administered programs.

Romans 12:4-5 Just as each of us has one body with many members, and these members do not all have the same function, so in Christ we who are many form one body and each member belongs to all others.

Rhema Preparatory Academy

Pastor's Reference

*** Please have your Pastor/ Children's Pastor/ Youth Director fill out and return this form.**

**Precious Blessing Academy
4823 Bryce Lane
Richmond VA 23224**

Name of Parent(s) _____

Name of applicant _____

To The Parent:

Print your child's name on the line above and give this form to your Pastor. If you are a Pastor please refer this form to another minister or head layman in your Church.

To The Pastor:

Each applicant for admission to PBA must submit a recommendation from his or her Pastor or substitute as mentioned above. Serious consideration is given to this recommendation, and therefore we request that you complete the form carefully and candidly. Because we expect straightforward comments, we will handle this recommendation with strictest confidence.

**1. How long have you known the applicant's family? _____
How long have they been in your Church? _____**

2. How well do you know them? (check one)

**() Just by name and sight () fairly well. Have had a number of
Personal contacts.**

**() Casually, had a few contacts. () Have had a very close personal
Pastoral relationship.**

**3. To the best of your knowledge, have the applicants made a personal commitment to
Jesus Christ? Yes ___ No ___ I don't know ___**

Comments:

(26)

4. In comparison with others you know how would you rate this family in the following areas?

	Most Outstanding	Superior	Above Average	Average	Below Average
Leadership					
Responsibility					
Loyalty to Church					
Commitment					

5. In your opinion, this applicant's spiritual influence on his/her classmates will be:

Strengthening Neutral Injurious I don't know

6. Are there personality traits which hinder this applicant in his/her relationship with others? _____

7. Additional Comments: _____

Signed _____ Date _____

Position _____ Phone _____

Church Name _____

Address _____

Please mail to:

Precious Blessing Academy
4823 Bryce Lane
Richmond, VA 23224
Or
Email: pbarpa1123@gmail.com

(27)

Request for Records

To: (Name of School and mailing address)

The following student(s) has/have applied for enrollment at Rhema Preparatory Academy:

In accordance with the federal regulations regarding the privacy rights of parents and students under The Family Education and Privacy Act of 1974, the undersigned hereby consent to the release to Precious Blessing Academy of all educational records about the above-named individual who is applying to Precious Blessing Academy, including recommendations and such other information as may be requested.

Please forward the following information:

All School Records including:

Health & Immunization Records ___
Standardized Test ___
Report Card for present grade ___
All Scholastic Records ___
Interdisciplinary Forms ___
IEP (if student has received one) ___
Other _____

Any additional information you feel would be helpful in working with the student(s) will be sincerely appreciated. Thank you for your cooperation.

(Admissions)

I grant permission for the above records to be released _____
Parent's Signature

